

~~ADMINISTRATIVE INTERNAL USE ONLY~~

Executive Registry

78-1326/2

11 MAY 79

DD/A Registry

78-1633/2

MEMORANDUM FOR: Deputy Director of Central Intelligence

SUBJECT : Executive Driver Positions

REFERENCE : OL Memo to DCI, dtd. 27 April 1978, Subject:  
Establishing Positions for Assigned Executive  
Drivers in the Directorates and Independent  
Offices of Their Assignment

1. There are at least four obvious alternative solutions to the Office of Logistics driver/courier problem addressed in the referent memorandum. These, as we see them, are as follows, with brief comments on each:

a. Deal with the problem of additional positions required for both the executive drivers and expanded courier service during the 1980 Program Review process.

OL has requested additional courier positions in its 1980 program, but has not requested sufficient additional positions to meet all of the existing dedicated driver requirements. Unless the Agency can increase its overall ceiling in 1980 and, without presuming to prejudge these requirements in relation to other Agency needs, we are not optimistic that OL can be given ceiling relief for either the couriers or the drivers in our ranking of 1980 position requirements. This alternative does not address the problem in FY 1978 or FY 1979, however.

b. Endorse the OL proposal that the components who require full-time dedicated drivers be required to provide the necessary positions.

OL offers persuasive arguments for this alternative. The dedicated drivers would seem to be no different from other Directorate support personnel (i.e., personnel, finance, security, logistics officers, etc.) who are now assigned to and occupy ceiling positions in the components they support. It is not unreasonable to extend this concept to dedicated drivers with the caveat that OL would provide back-up coverage during leave or other

~~ADMINISTRATIVE INTERNAL USE ONLY~~

periods of absence, and would assume responsibility for maintenance of dedicated vehicles.

- c. Deny dedicated drivers to other than the DCI, the DDCI, and OLC.

This would serve to implement the decision made in 1976, but on which no action was taken. As noted by OL, the dedicated driver positions for the functional Deputies and others were eliminated as part of an Agency-wide ceiling reduction. OL was permitted at that time to retain only three dedicated driver positions. In our view, it is not reasonable to expect OL to continue providing a service for which the resources were consciously eliminated by formal Agency decision. The positions involved either should be provided to OL or the service should be discontinued.

- d. Direct the DDA to find resources within his Directorate to satisfy the additional OL position requirements.

We believe the DDA would have difficulty providing the additional OL ceiling from elsewhere within the Directorate. The DDA is already being required to come up with 40 positions for the Collection Tasking Staff and is facing a further reduction of up to 40 positions as a result of Congressional action on the Agency's 1979 budget. Demands for support continue to escalate and we apparently are either unwilling or unable to curtail services. We are told that recent DDO reductions have had the effect of shifting support workload back to DDA components in many instances, but we are as yet unable to assess the impact on the DDA. Recent statutory requirements (which continue to increase) fall heavily on DDA components and simply compound an already difficult staffing problem.

2. We have been aware of the OL driver problem for some time, but have not been able to offer a solution acceptable to all. The courier problem also is not new, but here too we have been unable to offer relief. We simply have no reservoir of ceiling positions to draw upon and, given our fixed ceiling, can provide additional positions for a new or expanded Agency activity only at the expense of resources already committed to other components.

3. The Comptroller position on the OL problem is as follows:

- a. We recommend that OL be relieved of the responsibility for providing dedicated drivers with three exceptions; specifically, we recommend dedicated drivers

~~ADMINISTRATIVE INTERNAL USE ONLY~~

be provided to the DCI, the DDCI, and OLC. These assignments would utilize the three dedicated driver positions which OL retained following the 1976 ceiling reduction.

b. We recommend that the functional Deputy Directors (and others as appropriate) be offered the option of providing positions from their current ceiling for dedicated drivers or, alternatively, relying on the central motor pool for their transportation needs.

c. We recommend that the courier problem be addressed during the 1980 Program Review process which is currently under way. In the event the final Agency ranking does not accommodate this requirement, we suggest that the DDA be instructed to reprogram ceiling from within the Directorate to meet the minimum essential courier needs.

4. Because the issue involved here concerns primarily those senior Agency officials who are also members of the EAG, you may wish to consider addressing this problem at an EAG meeting called for this express purpose.

157  
[REDACTED]  
Acting Comptroller

STATIN

✓cc: DDA

~~ADMINISTRATIVE INTERNAL USE ONLY~~

UNCLASSIFIED		CONFIDENTIAL		SECRET	
<b>OFFICIAL ROUTING SLIP</b>					
TO	NAME AND ADDRESS	DATE	INITIALS		
1	Associate Deputy Director for Administration	18 MAY 1978	[Signature]		
2					
3	DDA				
4	DDA				
5	DDA				
6	D/Log				
ACTION		DIRECT REPLY		PREPARE REPLY	
APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	
<b>Remarks:</b> Mike:  Attached per our telecon of this morning is a copy of our endorsement of OL's paper on the assigned drivers.  <i>Good paper which Dave prepared.</i>					
FOLD HERE TO RETURN TO SENDER					
FROM: NAME, ADDRESS AND PHONE NO.				DATE	
C/AG/O/Compt.				5/18/78	
UNCLASSIFIED		CONFIDENTIAL		SECRET	

FORM NO. 1-67

237

Use previous editions

(40)

**Distribution:**

Orig RS w/att - D/OL

① RS w/att - DDA Subject

Attachment: DDA 78-1633/2, Memo for DDCI from

[Redacted], Acting Comptroller, 11 May 1978,  
Subject: Executive Driver Positions.

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM: Director of Logistics  
 2C02 [REDACTED] Building

EXTENSION NO. OL 8 1800  
 DATE 27 APR 1978

TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. DDA 7D24 Headquarters	1 MAY 1978		[Signature]	
2. [REDACTED]				
3. DDCI	12 MAY 1978		[Signature]	has seen him
4. [REDACTED]				
5. DCI	13 MAY 1978	5 MAY 1978	[Signature]	
6. [REDACTED]				
7. DDA 7D24 Headquarters				
8. [REDACTED]				
9. D/L 2C02 [REDACTED] Building				
10. [REDACTED]				
11. [REDACTED]				
12. [REDACTED]				
13. [REDACTED]				
14. [REDACTED]				
15. [REDACTED]				

DECISION  
 WHO GETS DRIVERS?  
 LOGISTICS RECOMMENDS  
 EACH USER PROGRAM  
 SLOTS; COMPTROLLER  
 ADVISES GO WITH LOGISTICS  
 3 SLOTS (YOU, DDCI  
 AND OLC) AND LET  
 OTHERS BITTER PROGRAM  
 SLOTS OR DEPEND ON  
 MOTOR POOL.